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2 February 1950

MINUTES OF OPC BUDGET SUB-COMMITTEE MEETING



1. A preliminary meeting to discuss problems incident to the issuance of a call for FY 1952 budget was held at 1500 hours on 31 January in the office of MBO. The following were present:

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Mr.		- Deputy, Budget Officer/CIA
Col.		- PPD/OPC
Mr.		- OPD/OPC
Mr.		- CFB/SSS
Mr.		- MBO/OPC
Mr.		- MBO/OPC

2. The following agreements were reached:

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a. There is a need for further explanation and understanding of the budget object classifications 01. through 10. Sub-classifications within each existing classification are required for use in justifying the funds to be requested under each object. Mr.  agreed to develop further definitions (including examples) of object classifications and a further breakdown of sub-classifications for preliminary study in CFB, OPC and OSO. Action Mr.  and MBO/OPC.

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b. MBO will design and issue (for study prior to next meeting) a simple budget form for distribution to Program Branches. This recapitulation sheet will be filled out for each program for each country and will indicate the funds needed for FY 1952 by object classification. Each such recapitulation sheet will be substantiated by a detailed statement of activities requiring the funds to be spent. Action MBO/OPC.

c. It is contemplated that each Program Branch will submit requests for funds as outlined in b. above, whereupon Staff II of PPD and the proper Foreign Branches of OPD will review all requests to eliminate any overlaps in requirements and to adjust the overall plans for the fiscal year in accordance with the capacity of the office.

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d. The Budget estimate will be prepared without regard for  funds; however, a section will be added in the Budget presentation which will indicate activities that may be carried

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out through the use of [REDACTED] funds provided such funds are made available for FY 1952. No action required.

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e. In order that the Budget estimate for FY 1952 may be realistic, it is essential that certain assumptions (both strategic and administrative) be established for the guidance of all concerned. MBO undertook to draft certain administrative assumptions and secure appropriate strategic assumptions from Staff I of PPD. Action MBO.

[REDACTED]

MBO/OPC

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cc: Col
Mr.
Mr.
Mr.
Mr.
Mr.

[REDACTED]

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